



GENERAL INFORMATION

DESIGNS - ARTWORK

Art time is billed by the hour (minimum charge for regular art is 1/4 of an hour) **for simple 1 color.** _____ \$50.00
(minimum charge for creative art is 1/2 hour) **for multi color** _____ \$65.00

Most art is preferred in vector format with all fonts turned into outlines. For photorealistic art, 300dpi actual size eps or Photoshop files are preferred. An art time estimate will be provided for creation of new art, editing existing art, or in some cases preparing customer supplied art for screen printing.

RUSH CHARGE

 All rush orders must be approved by the Production Manager. Rush jobs must have expedited freight or local delivery.

2 day rush _____ \$75.00
1 day rush _____ \$150.00
Same day rush _____ \$200.00
Per garment charge _____ \$0.31

CHANGES

 All changes must be in writing. Faxes and emails are acceptable.

CONTRACT MERCHANDISE

Garments need to be at Trademarks at least two days before production will begin. Incoming garments are expected to have a packing list and be in printer's folds. See below for extra handling charges to unbag or receive in items with no packing slip on large orders.

FOLDING AND TAGGING

T-Shirt folding only _____ \$0.26
T-shirt folding, bagging, size sticker _____ \$0.34
Size stickers only _____ \$0.05
All other items (sports shirts) folding only _____ \$0.25
All other items (sports shirts) folding, bagging size sticker _____ \$0.40
Client Supplied hang tag _____ \$0.09
Old label cut out, client supplied label sewn on top (label not inserted beneath seam) _____ \$0.61
Personalized sticker per item - no Excel list provided _____ \$0.65
Personalized sticker per item - Excel list provided _____ \$0.32

SHIPPING AND RECEIVING

Combined Orders _____ \$4.00
Split shipments by the case or piece (each shipment including the first is charged)
One box per shipment _____ \$4.00
More than one box per shipment _____ \$7.50
Split packaging within an order _____ \$4.00 per group
Pallet Shipment _____ \$11.00 per pallet
Unbag per item _____ \$0.04
Verify count without packing list per item _____ \$0.04
ASSEMBLY *Special boxing and packaging is quoted separately*
Set up per order (type of item) _____ \$22.00
Assembly per item _____ \$0.21

SPECIAL CONSIDERATIONS

Co-op Program pricing begins at 48 pieces for garments (use 96 piece price for orders between 48 and 240). Expected items per year is 500.
Co-op Program pricing begins at 72 pieces for caps (use the 144 piece price for orders between 72 and 500). Expected items per year is 1000.
Contract damage allowance is 2%. Trademarks' per piece replacement allowance is limited to 10 times the screen print or embroidery per piece price.

Problem orders: Trademarks must be notified within 10 days of any problems with an order.

Freight must be prepaid on all international shipments and large drop shipments. International duties and taxes will be billed separately.

PAYMENT TERMS

Cash or credit card (Master Card or Visa) in advance on new customers unless prior arrangements have been made.

Net 15 terms with approved credit, financial statements may be required.

Resale Certificates must be provided with the order or a \$10.00 charge will be added to the invoice that has to be rebilled due to the certificate being sent in after the order has been invoiced.

Minimum billing _____ \$20.00

CPSIA COMPLIANCE

Trademarks works hard to be compliant with the current CPSIA laws for screen printing and embroidery. This law affects items that are intended for children 12 year olds and younger. When required, non-phthalate inks will be used on children's items. Our embroidery threads are CPSIA compliant. Tracking information will be added to items where required.

Please visit www.SafeInk.net for more information about our compliance and links to the Consumer Product Safety Commission.